

SIGN PERMIT APPLICATION

Leroy Township

8156 4 Mile Road, East Leroy, MI 49051

(269) 979-9421 * buildingdept@leroytownship.org

Property ID #: _____ Date Application Received: _____ Issued Receipt & Permit #: _____

I. JOB LOCATION / INFORMATION

Owner/Agent Name		Address	
City	Zip Code	Job Site Phone #	
Between Cross Streets	And	Has an Electrical Permit Been Obtained? <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A	
Number of Existing Signs		Total Square Footage of Existing Signs	

II. SIGN CONTRACTOR (if applicable)

Name		Address	
City	Zip Code	E-mail	
Phone #	Fax #	License # & Expiration Date	

III. ELECTRICAL CONTRACTOR (if applicable)

Name		Address	
City	Zip Code	E-mail	
Phone #	Fax #	License # & Expiration Date	

IV. LOCATION OF SIGN(S)

V. COST OF SIGN(S)

<input type="radio"/> - On Premise Sign <input type="radio"/> - Off Premise Sign, Specify: Total Cost of Project: \$ _____	PORTABLE / TEMPORARY SIGN		PERMANENT SIGN	
	Administration Fee	\$25	Administration Fee	\$50
	Zoning Approval	\$15	Zoning Approval	\$25
	Inspection Fee	\$25	Inspection Fee (1 st \$1,000 of Cost)	\$50
	Plan Review (if applicable)	\$25	Each Additional \$1,000 of Cost	\$20
	Work Before Application Fee	(min) \$150	Plan Review (if applicable)	\$25
Total Fee Paid: \$			Total Fee Paid: \$	

VI. SIGN INFORMATION

QUANTITY	TYPE OF SIGN (Fascia, Roof, Pole, Etc.)	TYPE OF MATERIAL	LENGTH		WIDTH		# OF SIDES	TOTAL DISPLAY AREA	HEIGHT ABOVE STREET	
			FT	IN	FT	IN			FT	IN

VII. SIGNATURES

SECTION 23A OF THE STATE CONSTRUCTION CODE ACT OF 1972, 1972 PA 230, MCL 125.1523A, PROHIBITS A PERSON FROM CONSPIRING TO CIRCUMVENT THE LICENSING REQUIREMENTS OF THIS STATE RELATING TO PERSONS WHO ARE TO PERFORM WORK ON A RESIDENTIAL BUILDING OR A RESIDENTIAL STRUCTURE. VIOLATORS OF SECTION 23A ARE SUBJECTED TO CIVIL FINES.

I HEREBY CERTIFY THAT THE WORK DESCRIBED ON THIS APPLICATION WILL BE CONDUCTED BY THE UNDERSIGNED. ALL WORK SHALL BE INSTALLED IN ACCORDANCE WITH ALL STATE CODES AND SHALL NOT BE ENCLOSED, COVERED UP, OR PUT INTO OPERATION UNTIL IT HAS BEEN INSPECTED AND APPROVED BY THE INSPECTOR(S). I UNDERSTAND PUBLIC ACT 230 OF 1972, AS AMENDED, THE MICHIGAN CODES, WILL COOPERATE WITH THE INSPECTOR, AND I ASSUME ALL RESPONSIBILITY FOR OBTAINING ALL NECESSARY INSPECTIONS.

CONTRACTOR/OWNER SIGNATURE: _____

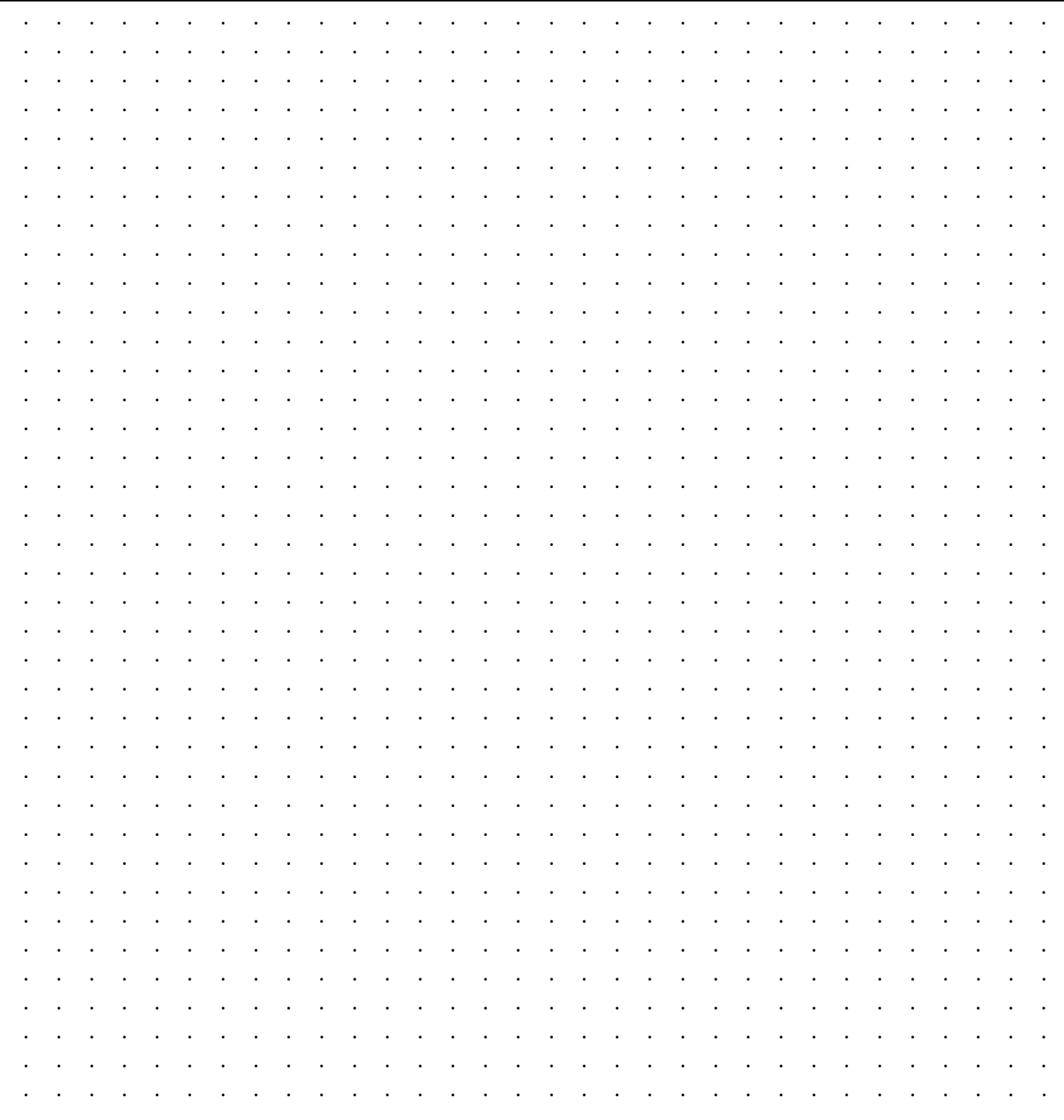
DATE: _____

Comments / Description:

--

VIII. SITE OR PLOT PLAN – FOR APPLICANT USE

Please include locations of streets, driveways, and existing structures. Include the location and number of parking spaces, right-of-way lines, setback distances, location of any on-site water or sewer facilities, retaining walls, water bodies within 500 feet of the property, 100-year flood plains, wetlands, and a north arrow. Include distance between structure and property lines (not including the right-of way).



Zoning Administrator's Approval Signature _____ Date _____

Building Official's Approval Signature _____ Date _____